

Council Teleconference June 14, 2017

Brandy Green (Chair)

In attendance: Tasha Descottes, Jackie Hunchak, Judy Grant, Cathy Cuddington, Karla Horvey, Sarah Sarauer, Kent Earle, Richard Porter, Lynn Kuffner, Liz Rackow (7:24 pm), Dale Pitura (7:29 pm)

Called to order: 7:00pm

1. RMS IFD: presented by Lynn

1.1 Motion: To approve in1touch for purchase and implementation at an implementation cost of \$16,100 and monthly maintenance cost of \$1,050

Mover: R. Porter

Seconder: C. Cuddington

Abstain: J. Hunchak

CARRIED:

Discussion: Is there any information regarding if the organization's needs change can that be accommodated? The monthly charges include 20 hours per year user support for the implementation of new features, new uses, new development as identified by the client; if more is required additional hours can be purchased. Concerns- is In1Touch going to reach our needs as there is such a price difference between it and the other RFPs submitted? In the environmental scan were other PT regulatory bodies investigated? Answer: Environmental scan was completed, no other PT regulators are currently using in1Touch. InLumon was only in the States- don't have any Canadian context. Gestisoft is based out of Quebec- have College of OT's in Manitoba and some in Ontario but nothing within Saskatchewan. In1Touch provides all the features we require at a more reasonable cost, while the other companies are larger and their programs are more cumbersome and less user-friendly. Concerns voiced that Council was not given access to all of the other RFPs prior to the meeting – chair addressed this by emphasizing that the steering committee had reviewed all the RFPs as well as attending all the demonstrations, as such they only provided the RFP for the recommended company for review by council.

1.2 Motion: to approve the purchase and implementation costs of \$18,515 (\$16,100 + \$2,415 (15%) contingency

Mover: D. Pitura

Seconder: E. Rackow

CARRIED

Discussion: There will be some overlap between Alinity and In1Touch fees. Alinity is paid until December 2017 and In1Touch fees will start July 1, 2017 to allow for transfer of data. When we meet in September the Finance committee will have a presentation of how this will look in our budget.

ACTION 1.2- Lynn to contact In1Touch for a contract

ACTION 1.2- Lynn to contact Gestisoft and InLumon to let them know we will not need their services

ACTION 1.2- Finance committee to come back to September with presentation to Council for RMS system

2. Alliance Concern Regarding June PCE- presented by Brandy

Discussion: Concern arose from June PCE regarding cheating on the exam. Currently SCPT does not have a policy/procedure about cheating and it's implications regarding good character/standing. The Alliance is looking into developing more comprehensive study materials as well as options to increase quantity of exam questions/stations developed each year so that questions can be retired sooner to decrease temptation and impact of cheating. A Momentum article outlining what constitutes cheating and its possible consequences in regards to licensure for the membership to create some awareness. Will also send the issue to the registration committee to incorporate into policy/procedure development with regards to good character/standing.

ACTION 2.1- Brandy to write article for the Momentum regarding the Exam Rules and Exam Security of the Alliance and what the potential repercussions could be; College will be developing Policy and procedures regarding this as registration policy

ACTION 2.1- Brandy to send to registration committee to develop policy/procedure regarding good character, incorporating cheating on the PCE. Registration committee may need to request that Lynn do an environmental scan

ACTION 2.1- Lynn to contact Ontario to determine if they have a policy in place regarding good character/standing and/or cheating on the PCE to begin environmental scan

Meeting adjourned 8:08pm.

Signature B. Green (President) Nov 18/17 (Date)

Signature Jasha Desrochers (Secretary) Nov 23/17 (Date)